WBFAA 6-month Program for Certified Technicians

The 6-month program is designed for those individuals that possess a current state of California certification with the Department of Industrial Relations – Electrician Certification Unit to comply with AB 3018 specifically on the issue of having a skilled and trained work force that ALSO has graduated from an apprenticeship program.

You must comply with the following protocol to be considered an active apprentice with the WBFAA in this advanced program. If you do not meet the criteria below, you must either take the entire three-year program or apply later in time.

- 1. Fill out WBFAA assessment application.
- 2. Submit Proof of state of California certification blue card.
- 3. Register with the WBFAA using a DAS -1 form as an apprentice.
- 4. Prove at least 5,000 hours of previous on the job experience on company letterhead.

Apprentice Program Requirements to successfully complete the WBFAA UATC Program.

- 1. Apply to Chabot College Online
- 2. Purchase textbook
- 3. Attend all live webinars.
- 4. Complete all online modules.
- 5. Submit a total of 6,000 OJT hours.

Note that you will be a registered apprentice with Division of Apprenticeship Standards and the United States Department of Labor. As an apprentice you can work unsupervised in last step but cannot supervise another apprentice.

After successful completion of all components the WBFAA UATC apprentice will be complete with certificate after a Board vote.

WBFAA 6-month Program for Certified Technicians

- 1. Fill out WBFAA assessment application.
- 2. Submit Proof of state certification blue card.
- 3. Register with the WBFAA using a DAS -1 form as an apprentice.
- 4. Prove at least 5,000 hours of previous on the job experience son company letterhead.
- 5. Purchase textbook, attend all live webinars, complete all online modules, and successfully pass semester 6, submit a total of 6,000 OJT hours.
 - *Apprentice can work unsupervised in last step but cannot supervise another apprentice. After successful completion of all components the apprentice will be complete with certificate after a Board vote.



WBFAA Unilateral Apprenticeship & Training Committee

333 Washington Blvd. #433 Marina del Rey, CA 90292

> Phone: (800) 809-0280 Fax: (800) 809-0281

> > info@wbfaa.net www.wbfaa.net

RE: Information Regarding the WBFAA UATC Assessment and Placement in Apprenticeship Program

Dear Apprentice Applicant:

Thank you for your interest in becoming an Apprentice through the WBFAA UATC Apprenticeship Training Program.

To become placed at a higher level as an Apprentice in our program you must complete and submit the enclosed Apprentice Application to our office along with documentation that supports your qualification for advancement outlined in the Apprenticeship Application Process.

Once your application is received, we will review the documents. If you are approved for advanced placement testing, information will be sent to you and your employer on the next step in the process.

You can submit this application and background qualification information to the address below or scan and email to admin@wbfaa.net

Sincerely,

WBFAA UATC 800-809-0280 333 Washington Blvd. #433 Marina Del Rey, CA 90292

Apprenticeship Advanced Placement Application Process

- 1. All applications must be accompanied by material that supports the request for assessment and placement i.e. letters, certificates, resumes from previous experience.
- 2. Completed applications, along with additional forms of documentation, may be submitted by email admin@wbfaa.net or by U.S. mail.
- 4. Applications will be reviewed for the following:
 - All areas completed
 - Signature of applicant
 - All required documents



WBFAA UATC APPRENTICE ADVANCED PLACEMENT APPLICATION



Company	<u> </u>
Last Name	First Name M.I
Address	City State Zip
Phone	E-mail
Education	Background
1. Are you a High School Graduate or possess a GED Certificate?	8. Have you served in the U.S. Military? O Yes O No If yes, please enter dates: Entry Date: Discharge Date: Which Branch? 9. List which military training schools you completed, if any: 10. Do you have any electrical experience? O Yes O No 11. Have you participated in an apprenticeship of any kind? O Yes O No If yes, in what? 12. Do you have a valid Driver's License? O Yes O No Interest and Ability 13. List reason(s) why you are applying for this apprenticeship: 14. Are you physically and mentally able to safely perform or learn to safely perform the work of this trade either with or without reasonable accommodations? O Yes O No 15. Are you able and willing to attend all related classroom
	15. Are you able and willing to attend all related classroom training as required to complete your apprenticeship? Yes

Work History

You must complete, and return with this application, a work history summary sheet, Indicating your present and previous employers for proof of on the job training.

Statements of Understanding Please read the following Statements of Understanding and fill in the box if you agree with the statement. □ I am aware that it is my responsibility to keep this program informed of any change in my address or phone number. □ I am aware I must be able to climb and work from ladders. scaffolds, poles or towers of various heights. □ I am aware that I may be required to crawl and work in confined spaces such as attics, manholes and crawl spaces. □ I have read and understand the basic qualifications for entry into this program. □ I have been given specific instructions as to what is required of me to complete this application and to become qualified for oral interview. □ I understand that I must furnish documentation to provide evidence that I do meet the qualifications required for entry into the pool of eligible candidates for this apprenticeship □ I understand that it is my responsibility to see that all OFFICIAL transcripts and other required documents are provided in a timely manner in order to complete my application. □ I understand that if I fail to submit ALL of the required information within the specific time frame, my application may be considered incomplete. □ I understand that I cannot qualify for interview until I have met the minimum basic qualifications and have provided the necessary transcripts and documents as required □ I hereby acknowledge that I bear the sole responsibility for completing my application following the instructions provided. □ I understand that interviews for qualified applicants will be conducted in the order in which the applications are completed. □ I understand that any intentional false statements or information that I provide on this application form or on other documents shall be cause for denial of oral interview or termination of indenture, should I be selected for the program. □ I understand that an incomplete or unsigned application form will NOT be processed. □ I understand that if selected, I will be required to complete the selection process by qualifying on any examination, including a physical examination or drug testing, if required by the sponsor; either before or after signing an indenture.

□ I understand that only this ORIGINAL application will be processed, and that photocopies of the application are NOT

I have darkened all the above to indicate my understanding, and state that, to the best of my knowledge, all information

acceptable.

provided on this form is true and accurate. I hereby grant permission to all former employers and references listed to disclose any information concerning my past employment and/or qualifications. I agree that any false statements made by me in this application shall constitute grounds for disqualification of my selection or grounds for my discharge, if false information I discovered after being selected for apprenticeship. I hereby apply for an apprenticeship indenture with this sponsor and agree that if selected, I will abide by all Standards, Rules, and Policies covered by the indenture (Apprenticeship Agreement).

Signed:	Date:	
-		

WBFAA Unilateral Apprenticeship & Training Committee 333 Washington Blvd. #433 • Marina del Rey, CA 90292 Phone: (800) 809-0280 • Fax: (800) 809-0281 info@wbfaa.net • www.wbfaa.net

WBFAA UATC New Apprentice Paperwork Procedure and Chabot Enrollment

- Please have your newly hired apprentice fill out the DAS-1, Apprentice Handbook affirmation and apply online to Chabot College.
- Scan and email the completed DAS-1 and Handbook Affirmation to info@wbfaa.net and then Mail the original documents to the WBFAA UATC WBFAA UATC 333 Washington Blvd. #433 Marina Del Rey, CA 90292
- Please have the apprentice apply online to Chabot College using the enclosed instructions for the appropriate term, which is when the apprentice will begin their first semester of online training. If an apprentice applies for the incorrect term, they will have to reapply.
- Any questions on these actions please call 800-809-0280

State of California Division of Apprenticeship Standards DAS 1: Apprentice Agreement



All persons entering the WBFAA UATC Fire/Life Safety Technician Apprenticeship and Training Program as an apprentice are required to complete and return a DAS 1 (Apprentice Agreement) to the WBFAA UATC.

The form must be completed and signed by the individual apprentice and their employer.

The Apprenticeship Agreement will be reviewed and, if accepted, forwarded to the Division of Apprenticeship Standards for review and acceptance.

If accepted by the DAS, a copy of the signed Apprenticeship Agreement will be sent to the apprentice and their employer.

Completing the DAS 1:

 Form must be 1 page, double-sided
 Apprentice must complete and sign both sides of the form
 Employer must sign and add company information
 Page 1, "Agreement" section: Leave blank for WBFAA UATC to complete
Only original signed forms will be accepted (no faxes or e-mails)

Note: DAS 1 forms must be received by the State of California DAS within 30 days of the execution date. Please allow the WBFAA UATC Administrative Office no less than 3 business days prior to the 30-day limit to acknowledge and forward this document to the DAS for approval.

Complete, sign and mail original form to:

WBFAA Unilateral Apprenticeship & Training Committee 333 Washington Blvd. #433 • Marina del Rey, CA 90292 Phone: (800) 809-0280 • Fax: (800) 809-0281 info@wbfaa.net • www.wbfaa.net

D. O.	FILE NUMBER	
13	10837	

Α	В	С	D	E	Official Use
Gender	Ethnic	Dependents	Education	Yrs Employ	STATUS

APPRENTICE AGREEMENT



DAS 1 (REV. 3/12)

State of California -- Department of Industrial Relations -- DIVISION OF APPRENTICESHIP STANDARDS

APPRENTICE AGREEMENT

APPRENTICE LAST NAME,	FIRST NAME	MIDDLE		SOCIAL SEC	CURITY NUMBER
ADDDENITION ADDRESS (III III III III III III III III III	OTDEET (OIT) OF THE A FIRM				
APPRENTICE ADDRESS (NUMBER AND	STREET / CITY, STATE & ZIP)		BIRTHDATE (mm/dd/yyyy)		ETERAN
				Yes: L	No: L
				COUNTY OF RESIDENCE	
OCCUPATION				O*N	let code
Fire/Life Safety, Voice Data	, Video & Electronic Se	ecurity Techniciar	า	49-2	098.00
TERM OF APPRENTICESHIP		STRAIGHT TIME			
6000 Hours Within	3 Years	Hours	per day: 8	Hours per week:	40
This agreement is between the	e above named apprenti	ce employed by the	e below named emplo	oyer, and	
		WBFAA UA			
		PROGRAM SPONSO			
AGREEMENT: The undersign					
the apprentice. The apprent Apprenticeship Standards for					
Apprenticeship Standards, are					
the Division of Apprenticeship					
terminated in accordance with	the standards.				
The apprentice commences p					
signatory apprentice is credite					
expected to complete training hours of on-the-job training and				ctory completion of the	ne total remaining
Thous of off the job training and	a riodis aria/or ariits or re-	ated and Supplem	crital instruction.		
APPRENTICE: I, the unders	ianed apprentice under	etand and agree	that there is a valid	l and reasonable no	cassity that those
academic records accumulated					
to the apprenticeship committee					
may enhance	my	status	as	an	apprentice.
I, the undersigned apprentice,	hereby request that the	Administrator of Ap	prenticeship termina	te any other apprentic	eship agreements
in which I am currently register	ed.				
Evenuted thin	of	00 h.			
Executed this day	MONTH	, 20 by	SIGNATURE O	F APPRENTICE	
AGREED TO B	Y THE EMPLOYER				
NOREED TO D	20.2		SIGNATURE OF PARE	ENT OR GUARDIAN (IF APPRE	NTICE IS 16 OR 17)
		_		•	,
SIGNATURE OF EMPLOYER OR ITS F	REPRESENTATIVE	FITLE	AGREED TO AND APP	ROVED BY, FOR THE (COMMITTEE
NAME OF EMPLOYER					
INAME OF EMPLOTER		SIGNATURE	SECRETARY / CHAIR / CO		DATE
ADDRESS		SIGNATURE			DATE
			ACC	EPTED BY DAS	
		SIGNATURE	APPRENTICESHIP CONSU	LTANT	DATE
[for unilateral programs only]					
This agreement is approved	by			for the Administrator	of Apprenticeship

TO THE APPRENTICE: California Civil Code Sec. 1798.17 requires State agencies which collect personal information to indicate the authority under which the data are requested. If personal information not specifically authorized by law is requested, individuals must be informed that supplying the information is voluntary. It also provides that state agencies may change or modify records at the request of the individual.

Questions C and E below are voluntary. All others are authorized by law, as indicated by the reference in each section. If the authorized questions are not answered, the apprentice agreement cannot be accepted.

The Division hopes, through collection of this data, to improve the apprenticeship program both for those presently enrolled and for future apprentices. Thank you.

	CALIFORNIA APPRENTICE QUESTIONNAIRE (USE INK OR BALLPOINT PEN)				
		(USE INK OK B	·		
Α. (Gender		C. Number of Dependents (Do not count yourself)		
[Male	Female	0 None 4 Four		
	Code of Regulations, Title 8		1		
В. Е	Ethnic or Race Derivation	n (Check only one)	2 Two 6 Six of More		
1 [any of the original pe	anic Origin) A person having origins in eoples of Europe, North Africa or the Middle			
2 [East. BLACK (Not of Hispa any of the Black raci	anic Origin) A person having origins in all groups of Africa.	(Voluntary) D. Highest Year of Education Completed		
		ISLANDER A person having origins in	1 8th Grade or less 6 1 Year of College		
		eoples of the Far East, Southeast Asia, the	2 9th Grade 7 2 Years of College		
		or the Pacific Islands. The area includes,	3 10th Grade 8 3 Years of College		
	for example, China,	Japan, Korea and Samoa.	College		
Α [Asian	Asian Indian	5 12th Grade (or GED Certificate)		
C [Asian	Chinese	(Cal. Labor Code, Ch. 4, div. 3, Sec. 3076.3)		
D [Asian	Cambodian	E. Number of Years You Have Been Employed Full Time to Date (Except for Military Service)		
6 [Asian	Filipino	0 None		
E [∐ Asian	Hmong	1 Less Than 1 Year		
J [Asian	Japanese	2 1 But Less Than 2 Years		
κ [Asian	Korean	3 2 But Less Than 3 Years		
L [Asian Asian	Laotian	4 3 But Less Than 4 Years		
М	Asian	Malaysian	5 4 But Less Than 5 Years		
Р [Asian	Pakistani	6 5 Years or More		
R [Asian	Sri Lankan	(Voluntary)		
т [Asian	Taiwanese	F. Have You Served on Active Duty (other than reserve status) in U. S. Armed Forces?	the	
lu í	Asian	Thai	☐ Yes ☐ No		
l v	Asian	Vietnamese	If yes, Please Enter:		
F	Native Hawaiian	Fijian	nth and Year Entered		
G [Inditive Hawaiian	Guamanian Guamanian	Month and Year Separated		
		Hawaijan	Total Months served on Active Duty		
s	☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐	Samoan			
w	☐ ☐ lative Hawaiian				
AMERICAN INDIAN OR ALASKAN NATIVE A person having origins in any of the original peoples of North America, and who maintains cultural identification through tribal affiliation or community recognition. HISPANIC A person of Mexican, Puerto Rican, Cuban, South		OR ALASKAN NATIVE A person having original peoples of North America, and who entification through tribal affiliation or on.	Apprentice's Signature		
7					
(Cal.	Labor Code, Ch. 4, div. 3, S	ec. 151)			

WBFAA UATC FIRE/LIFE SAFETY TECHNICIAN



APPRENTICESHIP HANDBOOK AFFIRMATION

		BFAA UATC Apprenticeship Handbook and agree Fire/Life Safety Technician Apprenticeship and Ti	
PRINT	NAME	SIGNATURE	DATE
ACAD	EMIC RELEASE FOR	RM	
I, to my p			
PRINT	NAME	SIGNATURE	DATE
CELL/I	HOME PHONE	WORK/OFFICE PHONE	E-MAIL
		L SUBSTANCE ABUSE STATEMENT	
apprent		cy outlined in the Apprenticeship Handbook is fully ring Alcohol and Chemical Substance statement a ship program:	
	drugs or other controlled be requested to report designated by my emp	ere is reasonable cause to believe that I am under ed substances at any time during my work hours of immediately to a physician, medical clinic, laborate ployer for alcohol and/or substance abuse testing. to and including suspension from the apprentices	or in the classroom, I may tory or hospital If I refuse to report, I
		and the report confirms that I was under the influe ances, I may be disciplined, up to and including su	
PRINT	NAME	SIGNATURE	DATE

COMPLETE, SIGN AND MAIL TO:

WBFAA Unilateral Apprenticeship & Training Committee 333 Washington Blvd. #433 • Marina del Rey, CA 90292 Phone: (800) 809-0280 • Fax: (800) 809-0281 info@wbfaa.net • www.wbfaa.net

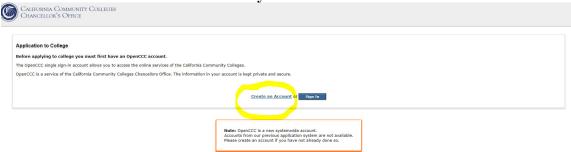


Chabot College Online Application Instructions

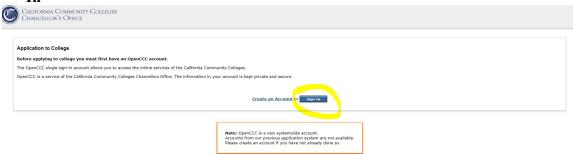
Each apprentice participating in the WBFAA Apprenticeship Program is required to enroll with Chabot-Las Positas Community College District, the affiliated education agency which provides oversight for all apprentice classes offered by the WBFAA UATC.

The following is a brief guideline which is designed to assist you in this **TWO-PART** process. You will have to first create an OpenCCC account and then use that account to apply to Chabot. All sections must be completed. Most are self-explanatory except the first screen, for which we have provided appropriate responses to the three questions asked there. The whole process takes 15/20 minutes. Please do not hesitate to contact the WBFAA at 800-809-0280 if you have any questions or require assistance.

- 1. Click this link to get started: https://www.opencccapply.net/gateway/apply?cccMisCode=482
 - 2. This will direct you to the page below where <u>you will have to create an OpenCCC account</u>: Click "Create an Account" circled in yellow:



3. After creating your OpenCCC account repeat steps 1-3. When you get to step 4, click "Sign In"



Read all information and use the button at the very bottom of the page entitle:

"Begin Application for Chabot College"

The first screen you'll see after beginning your application will ask you three questions. They are listed below along with the recommended responses.

On the 1st Screen

The term you are applying for is the term you will begin your semester 1 classes: Fall 202x or Spring 202x

Intended Major or Program of Study: 9015 ESYS: Industrial Electronic Technology

Educational goal: Earn a career technical

certificate without a transfer

The next 8 screens, represented below, are all self-explanatory. Most of them can be filled in quickly and easily. The 4th screen may take two or three minutes because you need to use the electronic list, provided there, to look up your high school code.

The 2nd screen, enter: Name, SS#, DOB, etc.

The 3rd screen, enter: Mailing address, home address, email, etc.

The 4th screen enter: Educational background.

The 5th screen enter: Citizenship and military status.

The 6th screen enter: Residency questions.

The 7th screen enter: Language, financial, needs and interests.

The 8th screen enter: Consent to share information.

The 9th screen enter: Pace, Athletics, Nursing, Dental hygiene.

After you complete the application Chabot will send you a confirmation email. YOU NEED TO FORWARD THAT EMAIL TO INFO@WBFAA.NET OR ADMIN@WBFAA.NET TO INFORM THE WBFAA THAT YOU HAVE COMPLETED THE PROCESS. Note: The WBFAA UATC will enroll you in your classes. You do not need to do anything further with Chabot College.

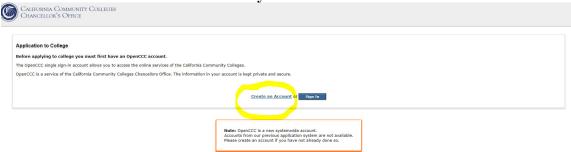


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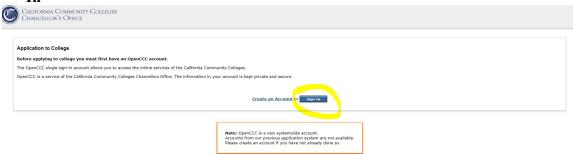
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